

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – July 17, 2025

Williamson County Emergency Services District #2 held a regular meeting on July 17, 2025 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://meet.google.com/bub-odpp-zaz>.

Commissioners in Attendance:

Commissioners present in person: Jordan Baltazor, President; Russell Strahan, Vice-President;
Darryl Pool, Secretary; Trish Weiner, Assistant Secretary/Treasurer.

Commissioner absent: Tim Hunsberger, Treasurer [out of town]

Meeting called to order at 7:00pm by Commissioner Baltazor. A quorum was present.

Pledge of Allegiance led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meetings held June 19, 2025 and July 7, 2025 as presented.

Motion: Strahan Second: Weiner [Unanimous in favor]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to:*

a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.

Commissioner Weiner presented invoices received since the board's 6/19/2025 meeting and the District's monthly financial statements for June 2025 as prepared by Municipal Accounts & Consulting. She stated there was nothing out of the ordinary to report. Commissioner Baltazor questioned why there was a \$1 finance charge on the District's credit card bill.

Motion to approve financial reports and invoices for June 2025 as presented and to have Commissioner Weiner investigate the \$1 credit card finance charge.

Motion: Baltazor Second: Pool [Unanimous in favor]

Commissioner Baltazor stated the contract between the District and Medack & Oltmann has been signed by both parties with the inclusion of a termination clause as requested by Commissioners at the 7/7/2025 board meeting. Commissioners Hunsberger and Weiner will coordinate communications between MAC and Medack & Oltmann with the understanding Medack & Oltmann will be responsible for presenting future financial materials beginning with the board's next meeting.

ITEM 6: *Review Sam Bass Fire Dept. bookkeeper's report from Margaret Nixon, CPA.*

SBFD Assistant Chief Amber Jordan presented SBFD's monthly financial statements, bills, and invoices for June 2025. She stated there was nothing out of the ordinary to report.

ITEM 7: *Discuss and take action relative to the District's investment policy.*

Commissioner Weiner said she and Commissioner Hunsberger have continued discussions as to whether they should take over managing the District's investments or whether to hire an outside firm. MAC is ending its investment services to the District and Medack & Oltmann does not provide that service. Commissioner Weiner presented information on one investment firm that appears to be highly qualified but said the price they charge is likely much more than Commissioners would want to pay.

TexPool is sending an authorization form that will permit one or more board members to manage District funds with them. TexPool offers free on-line training for those new to its service. Medack & Oltmann can be granted read-only access to information on District funds deposited with TexPool.

District Legal Counsel Ken Campbell is reviewing the District's current investment policy. Commissioner Weiner will seek his opinion on how to proceed.

ITEM 8: *Discuss and take action relative to the FY2025 budget.*

Commissioners and SBFD Chief James Shofner resumed discussion from previous meetings regarding substantive changes to the 2025 District budget.

Motion to amend the 2025 District budget in the following manner: 1) add an expenditure of \$500,000 for new radios and radio equipment, 2) add an expenditure of \$120,000 for additional bunker gear, 3) add a new revenue line item for sales & use tax in the amount of \$0, 4) add a new expenditure line of \$10,000 for sales & use tax collection, and 5) add a new expenditure line of \$10,000 for sales & use tax set up and consultation.

Motion: Baltazor Second: Weiner [Unanimous in favor]

ITEM 9: *Propose, Discuss and take action relative to the FY2026 budget.*

Commissioners continued discussion from previous meetings on a 2026 budget.

Property tax rate calculations should be received from the Williamson County Tax Assessor-Collector within the next two weeks. Commissioners decided to keep the 2024 property tax rate when initially proposing a 2026 budget with the understanding that rate will be revised once updated calculations are received.

It appears the Texas Comptroller of Public Accounts will retain 2% of the sales and use tax collected on behalf of the District rather than submitting the full amount and billing the District for their collection efforts later.

Commissioner Weiner will check on the cost of insurance for next year.

Motion to propose a 2026 District budget with revenues totaling \$5,633,135 and expenditures totaling \$7,755,717.

Motion: Baltazor Second: Weiner [Unanimous in favor]

ITEM 10: *Propose, Discuss and take action relative to the 2025 Property Tax Rate.*

Legal Counsel Campbell had previously advised Commissioners they could propose a tax rate in excess of the amount they would likely adopt. That proposed tax rate could then be lowered but not raised on adoption.

Motion to propose a 2025 property tax rate in the amount of \$0.10 per \$100 assessed valuation.

Motion: Strahan Second: Baltazor [Unanimous in favor]

ITEM 11: *Receive monthly operations report from Sam Bass Fire Department.*

a) *Receive monthly statistics report from Sam Bass Fire Department.*

SBFD Captain Corby Bryan presented abbreviated SBFD incident report data and activities for June 2025 plus comparison to prior years. The comprehensive report had previously been emailed to Commissioners. There was nothing out of the ordinary to report. Captain Bryan projects SBFD will handle approximately a record 2499 calls in calendar year 2025.

SBFD passed its most recent inspection by the Texas Commission on Fire Protection.

b) *Receive update on Community Outreach Program at Sam Bass Fire Department.*

SBFD Administrator Emma Replogle reported June events included a blood donation drive at Station 2. Some SBFD personnel visited with children at The Learning Experience and attended the funeral of Roy Krienke who was serving as Round Rock Fire Chief when SBFD was founded.

c) *Receive report and take action to station maintenance.*

Recent rains revealed some roof leaks at Station 2. SBFD Firefighter Jerad Rogers is contacting roofing contractors to discuss the situation.

ITEM 12: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (8/21/2025)*

Next regular meeting to be held August 21, 2025 beginning at 7:00pm at Sam Bass Fire Station 2.

Adjournment:

Motion to adjourn made at 8:30pm.

Motion: Strahan Second: Baltazor [Unanimous in favor]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2